

**Monroe County Art in Public Places Committee**  
**Meeting Agenda**  
**Monday – March 10, 2014 – 4:00 p.m.**  
**Gato Building, 1<sup>st</sup> floor conference room, 1100 Simonton St., Key West**

- 1. Call to order**
- 2. Public Input**
- 3. Approval of Minutes of February 10, 2014**

**4. Review and Discuss Recommendations on Upcoming Projects**

- a) **Conch Key Fire Station** – Bill Horn, Architect. **Budget \$15,797.15** – RFP budget of \$14,000. Selected artist: Maureen Melville. Contract on March BOCC agenda.
- b) **Key West Airport – Wall over ticket counters** – RFP budget of \$2,500. Selected artist: W.B. Thompson. Contract on March BOCC agenda
- c) **Stock Island Fire Station** – Bill Horn, Architect. **Budget \$27,347.97** RFP budget of \$24,250. Selected artist: David Harrison Wright. Contract on March BOCC agenda

**5. Upcoming Projects – Status Update**

- d) **Freeman Justice Center** - The RFP for the Freeman Justice Center will identify SPACE A and SPACE B. Each with specified budget. RFP is awaiting legal approval and release.
  - a. **Drug Court Addition** – **Budget \$5,036.00** -- Artwork budget \$4,400.
  - b. **Lobby Renovations** – **Budget \$2,359.72.** -- Artwork budget \$2,000.
- e) **Key West Airport - Arrivals Terminal new (downstairs) renovation – Budget -\$15,000**  
Artwork budget: \$13,000. In review with Airport Director, Peter Horton. Discuss revised budget.
- f) **Marathon Court House** – Michael Ingram, Architect. **Budget \$8,311.05.** RFP for exterior artwork budget is \$7,200. Installation will not occur until sewer hookup construction work is completed. RFP draft will be completed when Public Works has completed site work.
- g) **Key West International Airport etched glass (13 panels in TSA area) special project in the Security Area:** Bid selected: **McMow Glass** – revised designs and invoice are in process and under review with Airport Director, Peter Horton. UPDATE from 2/26/14 meeting.
- h) **NEW PROJECTS:** Bernstein Park, Stock Island renovations: Bill Horn is the architect. We are awaiting budget and plans – *Plantation Key Court House* –renovations or new, *New Fire Station* –Summerland Key

**6. The following projects have been placed on hold by the BOCC as of March 18, 2009:**

- Old Tavernier School and Jefferson Brown Bldg.
- Marathon Emergency Operations Center – Design phase (no funds available)

**7. Bi-Annual RFQ (Request for Qualifications)** – We have submitted to legal and are awaiting the bid opening date.

**8. Other business**

**9. Adjourn**

**Attachments:**

Minutes from AIPP meeting 2-10-14

**ADA ASSISTANCE:** If you are a person with a disability who needs special accommodations in order to participate in this proceeding, please contact the County Administrator's Office, by phoning (305) 292-4441, between the hours of 8:30 a.m. - 5:00 p.m., no later than five (5) calendar days prior to the scheduled meeting; if you are hearing or voice impaired, call 711".

**PUBLIC INPUT:** Any person that wishes to be heard on any agenda item shall notify administrative staff prior to the start of the meeting at 305-295-4369 or [info@keysarts.com](mailto:info@keysarts.com).

## **Monroe County Art in Public Places Committee**

### **Minutes**

**Monday – February 10, 2014 – 4:00 p.m.**

**Marathon Gov't Center, 1<sup>st</sup> floor conference room, 2798 Overseas Highway MM 50**

In attendance were Committee members: Sue D'Antonio, Beth Kaminstein, Nancy Perez Miller, Jeffrey Harwell (via phone), Nance Frank (via phone); Staff: Liz Young, Jodell Roberts; Public: Michael Shields

#### **Call to order**

Sue D'Antonio, Chair, called the meeting to order at 4:20 p.m.

#### **Public Input**

Sue asked if there was any input from the public. Michael Shields will speak at the end of the meeting during other business.

#### **Approval of Minutes of January 13 & 28, 2014**

Discussion followed regarding the January 13th minutes. Sue requested that at the end of the sentence, "Commissioner Neugent mentioned that the meeting to consider approval..." the following language be added as follows: "and he would prefer all the meetings for all the art work be held closer to the site installation." Liz mentioned that all AIPP agendas and minutes are now published on the County website. Discussion of January 28<sup>th</sup> minutes followed. Sue requested that the 4<sup>th</sup> bullet of the Upcoming Projects – Status Update for Conch Key Fire Station in the minutes be changed to read as follows: "As per Ordinance, the Committee's role is to recommend public art on behalf of the BOCC."

**Motion:** Beth moved to approve the January 13 and January 28, 2014 minutes, modified as requested; seconded by Nancy. The motion was passed unanimously.

#### **Upcoming Projects – Status Update**

**Conch Key Fire Station** – Bill Horn, Architect. **Budget \$15,797.15** – RFP budget of \$14,000. Selected artist: Maureen Melville. Contract on February BOCC agenda. Discussion followed regarding committee members contact with their respective Commissioners concerning the project, potential outcomes and Committee positions, progress with providing a letter to the Commissioners from the committee, and, per Ordinance, the respective roles of the BOCC and the Committee.

**Key West Airport – Wall over ticket counters** – RFP budget of \$2,500. Selected artist: W.B. Thompson.

**Stock Island Fire Station** – Bill Horn, Architect. **Budget \$27,347.97** RFP budget of \$24,250. Selected artist: David Harrison Wright.

Per Liz, the contracts for Conch Key Fire Station, Key West Airport and Stock Island Fire Station are on the February BOCC agenda with their original bid amounts.

**Key West Airport - Arrivals Terminal new (downstairs) renovation – Budget -\$15,000** Artwork budget: \$13,000. RFP in process. Liz will confirm that there are funds available for this project. The RFP is expected to go out this week.

**Freeman Justice Center** - The RFP for the Freeman Justice Center will identify SPACE A and SPACE B. Each with specified budget.

- a. **Drug Court Addition – Budget \$5,036.00** -- Artwork budget \$4,400.
- b. **Lobby Renovations – Budget \$2,359.72.** -- Artwork budget \$2,000.

The RFP with respect to the Lobby will be for 3 walls as one first enters the lobby. The RFP is expected to be completed in February.

**Marathon Court House** – Michael Ingram, Architect. **Budget \$8,311.05.** RFP for exterior artwork budget is \$7,200. Installation will not occur until sewer hookup construction work is completed. There is nothing new to report at this time.

**NEW PROJECTS:** Bernstein Park, Stock Island renovations: Bill Horn is the architect. We are awaiting budget and plans.

*Plantation Key Court House* –renovations or new, *New Fire Station* –Summerland Key.

Bill Horn is invited to attend the March meeting, where the Bernstein Park and Plantation Key Court House projects will be discussed.

**Key West International Airport etched glass (13 panels in TSA area) special project in the Security Area:** Bid selected: **McMow Glass** – revised designs and invoice are in process. Although the intention has been to move forward with a final design by McMow Glass, it is understood from Peter Horton that he is now unsure that the project will move forward. McMow Glass would like to see a portion of the funds before the final 13 drawings for the panels are created. McMow Glass has provided concept sketches of the final panels, with members of the Committee who have seen them, having expressed a preference for a depiction of generic rather than specific buildings. Liz reviewed the history of the project as not strictly an AIPP project under the Ordinance for public art and explained that with a budget less than \$50,000, the Airport needed two bids to consider. Nancy expressed a desire that the Committee see more than a sketch of the work for the final panels. Nancy, who had not previously seen the sketch, was shown it via cell phone. Nancy expressed her concern that although the intent of the Committee is to pick the best art, that it had not been done with this project. Liz explained that the Committee assisted in the process at Peter's request and were making a recommendation to him. Sue and Liz will set up a meeting with him to discuss.

The following projects have been placed **on hold** by the BOCC as of March 18, 2009:

- Old Tavernier School and Jefferson Brown Bldg. Although not substantiated, there has been talk that the Jefferson building will not be torn down and that it may be gutted and the building shell used.
- Marathon Emergency Operations Center – Design phase (no funds available)

**Other business** – Michael Shields, Chair of the City of Key West Art in Public Places Board, addressed the meeting. Michael expressed his appreciation of the connection between City Board and County Art in Public Places Committee. He explained that the City now has a flurry of public and private projects that come under the City ordinance for Public Art. He discussed the differences in determining the formula for public art for public and for private projects. Michael spoke of the expanded role of the City Planning Director and that planner David Bond has been hired to handle various aspects of administration of the City's Art in Public Places. Michael discussed the poetry on sidewalks project. There is currently a vacancy on the City's Art in Public Places Board and a new Board member is sought to fill the vacancy. Discussion of how public art is owned for private projects followed. The Committee thanked Michael for his update on the City of Key West Art in Public Places.

It was noted that by Sue that the Committee will be working with Michael in connection with the FAPAP Conference to be held Key West in 2015. Liz will be sending information regarding planning for the conference.

## **Adjourn**

The meeting was adjourned at 5:18 p.m.

Respectfully submitted by:

Jodell Roberts, Business Manager